

Privacy Policy (GDPR)

1. Basic Provisions

The Data Controller responsible for the processing of your personal data in accordance with Art. 4 Point 7 of Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data (hereinafter: "GDPR") is:

- **Name and Surname:** Nikol Machynková
- **Registered Office:** Dolní Kasárna 755, Klecany 250 67, Czech Republic
- **ID (IČ):** 29685371
- **Email:** moser2506@gmail.com
- **Phone:** +420 774 552 604 (hereinafter: the "**Controller**").

2. Types of Personal Data Collected

The Controller processes personal data provided by you via the inquiry form on the website, or data obtained during the fulfillment of your accommodation booking:

- First and last name
- Email address
- Phone number
- Booking details (dates of stay, number of guests)
- For mandatory online check-in purposes: data required by Czech law regarding the residence of foreign nationals and local accommodation municipal fees (e.g., home address, ID or passport number).

3. Legal Basis and Purpose of Processing

The legal basis for processing personal data is:

- **Performance of a contract** between you and the Controller pursuant to Art. 6 odst. 1 písm. b) GDPR (handling inquiries, processing reservations, and providing accommodation).
- **Compliance with a legal obligation** to which the Controller is subject pursuant to Art. 6 odst. 1 písm. c) GDPR (maintaining an official guest registration logbook for the local municipal office and foreign police).

The purpose of processing is to manage your inquiry, secure your booking, and communicate essential arrival details (including providing your name to the Residence Moser reception for key collection).

4. Data Retention Period

The Controller stores personal data:

- For the period necessary to exercise the rights and obligations arising from the contractual relationship (maximum of 3 years after the end of the stay).

- For the period required by relevant legal regulations of the Czech Republic (e.g., the local municipal fees act requires registration books to be archived for 6 years from the last entry).

5. Recipients of Personal Data (Subcontractors)

The Controller does not share your data with third parties for marketing purposes. Recipients of personal data are only entities involved in the smooth operation of the accommodation:

- The reception desk of Rezidence Moser (strictly limited to your name and apartment number for key collection).
- Technical service providers (web hosting, the form submission platform Formspree).

6. Your Rights

Under the conditions set out in the GDPR, you have the right to **access** your personal data, the right to **rectification** or **restriction** of processing, the right to **erasure** (if the legal grounds for storage no longer apply), and the right to **file a complaint** with the Office for Personal Data Protection.

7. Final Provisions

By submitting the inquiry form on the website, you confirm that you are familiar with and accept these privacy policy conditions.

This privacy policy comes into effect on **July 1, 2026**.